

EXAMPLE MINI-TORT LETTER

Date

*Wrongdoer's Insurance Company
Address
City, State Zip*

*Re: Accident of:
Your Insured:*

Dear:

Please find herewith enclosed:

- 1. Police Report*
- 2. Declaration Sheet*
- 3. Estimate of Repairs (or Photos)*

Kindly forward the \$1,000. mini-tort, payable to me, (My Name). Any and all releases should reference the Mini-Tort Claim ONLY and must not foreclose any third party, first party or other causes of action that I may have.

Your prompt attention to this matter will be greatly appreciated.

Very truly yours,

(My Name)

Enclosures